

The Elizabethan Gardens
SEASONAL GARDENER
Job description

Hourly Position

- I. Responsible for the installation (and/or removal) of all plants using:
 - A. Proper planting procedures
 - B. Proper removal and disposal procedures

- II. Responsible for the maintenance of all plant material. This responsibility includes:
 - A. Watering
 - B. Fertilizing
 - C. Dead-heading
 - D. Pruning
 - E. Weeding
 - F. Pest and fungal control

- III. Responsible for maintaining the lawns within The Gardens. This includes:
 - A. Seeding (or sodding)
 - B. Mowing
 - C. Watering
 - D. Fertilizing
 - E. Pest and fungal control
 - F. Thatching
 - G. Aerating

- IV. Responsible for the irrigation system. This includes:
 - A. Running the irrigation
 - B. Monitoring pumps and water output
 - C. Making improvements
 - C. Maintenance and repairs

- V. Responsible for the daily cleanup and pre-opening routine of:
 - A. Sweeping or blowing of walkways and terraces
 - B. Raking the grounds as needed

- C. Removal of debris and/or trash from grounds
 - D. Removal of trash from Gatehouse, Restrooms and Odom Hall
 - E. Removal of recycles from Gatehouse and Odom Hall
 - F. Unlocking and cleaning of public restrooms
- VI. Responsible for care, maintenance, and proper storage of all equipment, tools and supplies including:
- A. Vehicles
 - B. Tractors and/or mowers
 - C. Power equipment (such as blowers and chain saws)
 - D. Hand tools such as pruners, shovels, rakes
 - E. Fertilizers, pesticides, cleaning agents, household supplies
- VII. Responsible for housekeeping of maintenance building including:
- A. Sweeping, washing or vacuuming floors
 - B. Cleaning bathrooms
 - C. Cleaning breakroom, including all appliances
 - D. Changing of light bulbs, fuses, filters, etc as needed
- VIII. Responsible for the safe storage and use of pesticides as required by law (each full time gardener is encouraged to earn and maintain a N.C. pesticide applicators license). Pesticides should be inventoried monthly.
- IX. Responsible for care and cleaning of all fountains, pools and statuary as directed by Garden Manager
- X. Responsible for maintenance of all paths and walkways including:
- A. Application of straw
 - B. Weeding
 - C. Edging
 - D. Cleaning
 - E. Repairs
- XI. Responsible for installing plant signage.
- XII. Responsible for assisting with special events as needed.
- XIII. Responsible for assisting other departments as needed.

Please no phone calls.

Email resume to gardensmanager@elizabethangardens.org