The Elizabethan Gardens

SEASONAL GARDENER

Job description

**Hourly Position**

1. Responsible for the installation (and/or removal) of all plants using:
2. Proper planting procedures
3. Proper removal and disposal procedures
4. Responsible for the maintenance of all plant material. This responsibility includes:
5. Watering
6. Fertilizing
7. Dead-heading
8. Pruning
9. Weeding
10. Pest and fungal control
11. Responsible for maintaining the lawns within The Gardens. This includes:
12. Seeding (or sodding)
13. Mowing
14. Watering
15. Fertilizing
16. Pest and fungal control
17. Thatching
18. Aerating
19. Responsible for the irrigation system. This includes:
20. A. Running the irrigation
21. B. Monitoring pumps and water output
22. C. Making improvements
23. Maintenance and repairs
24. Responsible for the daily cleanup and pre-opening routine of:
25. Sweeping or blowing of walkways and terraces
26. Raking the grounds as needed
27. Removal of debris and/or trash from grounds
28. Removal of trash from Gatehouse, Restrooms and Odom Hall
29. Removal of recycles from Gatehouse and Odom Hall
30. Unlocking and cleaning of public restrooms
31. Responsible for care, maintenance, and proper storage of all equipment, tools and supplies including:
32. Vehicles
33. Tractors and/or mowers
34. Power equipment (such as blowers and chain saws)
35. Hand tools such as pruners, shovels, rakes
36. Fertilizers, pesticides, cleaning agents, household supplies
37. Responsible for housekeeping of maintenance building including:
38. Sweeping, washing or vacuuming floors
39. Cleaning bathrooms
40. Cleaning breakroom, including all appliances
41. Changing of light bulbs, fuses, filters, etc as needed
42. Responsible for the safe storage and use of pesticides as required by law (each full time gardener is encouraged to earn and maintain a N.C. pesticide applicators license). Pesticides should be inventoried monthly.
43. Responsible for care and cleaning of all fountains, pools and statuary as directed by Garden Manager
44. Responsible for maintenance of all paths and walkways including:
45. Application of straw
46. Weeding
47. Edging
48. Cleaning
49. Repairs
50. Responsible for installing plant signage.
51. Responsible for assisting with special events as needed.
52. Responsible for assisting other departments as needed.

**Please no phone calls.**

**Email resume to** [**gardensmanager@elizabethangardens.org**](mailto:gardensmanager@elizabethangardens.org)