



Friday, February 25, 2022

Hello, I am excited to welcome you to the 4th Annual Art Show today!

I want to thank each of you for participating in our 4th annual art show at The Elizabethan Gardens. The dates of this year's show are Friday and Saturday June 17 and 18. Once again, it will be held outside in the gardens. Of course, if it rains, we will have the show inside Odom Hall.

On Friday, there will be a reception for the artists from 5:00pm until 7:00pm. Invitations will be sent to members and patrons. On Saturday the show will be held from 9:00am till 1:00pm and will be open to anyone who has purchased a ticket to tour the gardens. Please send names and addresses of anyone you may like to invite either day so that we can send an invitation. Anyone who shows an invitation will not be charged admission. If you can be there to talk with potential buyers or to paint in the gardens, it will increase your chances of sales. If you cannot attend, we have volunteers that can assist buyers.

The commission on each sale will be 40%, which will be deducted from the total. A check from The Elizabethan Gardens will be mailed to you within 10 days following the show. On The Elizabethan Gardens website, you will find Art in the Gardens under Events/Seasonal Events. There you can download and print inventory sheets, labels, and W-9's. If you have not participated in our show previously, we will need a completed and signed W-9. The inventory sheets and labels should be completed when you deliver your artwork. Please attach a label to each piece of art with a corresponding # on your inventory sheet.

There will be several volunteers present to accept artwork on June 16th between 2:00-4:00 and 17th from 10:00-12:00. Be sure to wrap your paintings in bubble wrap and put your name on any boxes or bags you use for transporting. We will return any unsold artwork in the same wrappings. If these delivery times do not work for you, please call me at 252-475-4853 so we can make other arrangements.

Finally, we would like to invite any of you to paint in the gardens before the show. Also we would like to use some paintings/photography of the gardens on the invitation this year. Please send images of your artwork that will be in the show to us in a PDF file, so we can post them on facebook and the website. and advertise them for sale. Last year we sold several before the show from our postings. We will need a good description of each piece- (title, size, media, price). Please send your images by May 14th if you would like us to consider them for our invitation.

Please call me anytime if you have any questions and keep in touch. I will need to know approximately how many pieces you will be showing or if you need tables.

Thank you again and I look forward to working with you.

Sincerely,

Nancy Spruill  
Chair, Art Show