

THE ELIZABETHAN GARDENS



We welcome your participation as exhibitor/vendor at our WOOFStock event. The event serves as a celebration of canines, promoting the enjoyment of owners and pets. Funds will support The Elizabethan Gardens and Outer Banks SPCA.

Vendor reservations are \$20 for each exhibit space. Non-profit vendor space is offered at no charge. We request that you provide an activity/craft/etc. that can be repeated throughout the day. There is limited electricity available, so please plan accordingly. Please indicate your needs on the attached sign-up form. There is electricity available (*bring your own powerstrip as needed*). Please complete the attached sign-up form. There is no rain date for the event, it continues rain or shine.

Festival hours are from 10 a.m. to 1 p.m. Booth set-up begins at 8:00 a.m. – all booths must be set-up no later than 9:45 a.m. Cars must be moved to a designated parking area after loading/unloading. Booth teardown begins at 1 p.m. – all booths must be cleared no later than 2:30 p.m. We ask that you not teardown prior to 1 p.m. unless you have notified us in advance.

To register as an exhibitor for this year's WOOFstock, please complete and return the attached form. If you have any questions, you may contact me at 252-473-3234 or by email at **director@elizabethangardens.org**.

I look forward to hearing from you. Please feel free to pass this on to others who may want to participate as an exhibitor.

A handwritten signature in black ink, appearing to read "Carl V. Curnutte III". The signature is stylized with large, sweeping loops and a long horizontal line extending to the right.

Carl V. Curnutte III

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SET UP

Set up on **Saturday, May 18** will be from **8:00 am to 9:45 am**. Please be set up by 10:00 a.m. We will open the gates, to the Gardens, at 10:00 a.m. to the public. We are hoping for 400-600 in attendance. It truly depends on the weather and we are praying for a beautiful day. We will have a vehicle at the rear entrance of the Gardens to help with unloading. To get to the rear entrance turn into Fort Raleigh and take the first left which is National Park Drive (as if you are going to the Gardens) then take the next left which is Pear Pad Road. You will see the entrance on the right about ½ mile down the road. We will have staff and volunteers there to help you unload.

If you arrive at the Gardens via the front door the Gatehouse will be open starting at 9:00 a.m. If you arrive earlier please use the back entrance to the Gardens.

NOURISHMENT

To welcome you to the Gardens we will have coffee, juice, bagels and donuts in the Kitchen of Odom Hall! We will also have a lunch ticket for you to have lunch in the Restaurant Village or Concession Area.

We will have a concession stand available all day! The Gardens proudly serves Pepsi Products, which will be available to purchase!

VENDORS

We will supply a 6 ft. table and 2 chairs for each station. If you do not need a table or chairs, please let us know as this will help us in not having to rent one. We will use every table we have this day.

If you need power, no problem, just let us know in advance on the form.

All Vendors for this event will be set up on the Great Lawn!!!

DOG CONTESTS & PRIZES

(subject to change)

Best Bark, Best Woofstock "hippie" look, Best Dog Trick/Talent, Best Owner/Pet Look Alike, Best Dancer, Best Elizabethan Ruff

Contestants participate by signing up for one or all of these contests at the **Contest Booth**, located on the Great Lawn. Winners receive a \$100 Gourmet Dog Basket! Prizes will be on display at the booth.

VOLUNTEERS

We love volunteers! If you know anyone who like to volunteer please let me know as we would love to have help. We provide a free event T-shirt for volunteers.

NEED HELP?

If you need anything please email or call me at the office. We look forward to celebrating spring and enjoying the day with you---let the dogs take over!!!!

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Vendor Application

Application deadline: May 1, 2019.

COST: \$20 for Vendors. Fee waived for Non-Profits

Type of vendor Pet-related Non-profit Food Vendor Other (_____)

Applicant/Contact Name: _____

Company Name: _____

Street / P.O. Box (US Mailing Address): _____

City: _____ State: _____ ZIP: _____

Email: _____ Tax Exemption Number: _____

Daytime Phone: _____ Mobile Phone: _____

Need Electricity? Yes No

Description of Items to be Sold, Exhibit Activity or Non-Profit Mission Statement (Be specific)

TOTAL DUE: _____

PLEASE MAKE CHECKS PAYABLE TO: THE ELIZABETHAN GARDENS, INC

The Elizabethan Gardens, Inc. will not be responsible for any damaged or stolen items, and each exhibitor will assume liability for any damage to his/her facility, goods/services, and equipment, as well as for any injuries to any or all festival participants and shall waive the The Elizabethan Gardens, Inc. and The Garden Club of NC of all claims, fees, costs, expenses, and damages arising therefrom.

I understand the terms/conditions of participation in WOOFStock and agree to abide by the stated terms.

Signature

Date

Please mail completed registration form to Carl V. Curnutte, c/o The Elizabethan Gardens, 1411 National Park Drive, Manteo, NC 27954. Or fax to (252) 473-3244.

Questions? Call (252) 473-3234 or e-mail director@elizabethangardens.org